Billing and Collections Seminar Designed for Health Center and FQHC CEOs, CFOs, COOs, Providers, Front Office and Back Office Managers and Billing Staff.

Revenue Cycle 360°
The National Association of Community Health Centers is pleased to offer the Revenue Cycle 360 Seminar. This two-day training provides in-depth guidance for key health center staff on the unique and complex revenue cycle for FQHCs including a deeper-dive into developing effective billing departments; analyzing and maximizing patient revenue and collections; and reporting on accounts receivable. In addition, this training will identify techniques and tools to improve coding and documentation to drive financial and operational performance and legal compliance.

Learning Objectives:
By the end of this 2 day training, the participants will be able to:
- Establish effective billing and collections systems.
- Explain the characteristics and types of patient revenue.
- Formulate recommendations on how to maximize revenue through operational improvement strategies.
- Describe the importance of documentation and coding for correct reimbursement and legal compliance.
- Analyze the revenue cycle and comprehend the principles of cost-based reimbursement.

Delivery Method: Group Live  Prerequisites and/or Pre-Work: None
Program Level: Basic

Presenters:
Mike Holton, President/CEO, Michael Holton Healthcare Consulting, Inc., Raleigh, NC
Patrick Sulzberger, CHC, CPA, Coding & Compliance Initiatives, Inc., Olathe, KS
Shellie Sulzberger, LPN, CPC, ICDCT-CM, Coding & Compliance Initiatives, Inc., Olathe, KS
Rebekah Wallace Pardeck CMPE, CPC, MCS-P, Director, BKD, LLP, Springfield, MO

Chicago, IL
May 24-25, 2016
Wyndham Grand Chicago Riverfront
71 East Wacker Drive
Chicago, IL 60601
Telephone: (312) 346-7100
Room Rate: $240/night/single/double (plus taxes).

Hotel Reservation Cut-Off date: May 2, 2016
NACHC has negotiated a discounted rate of $240 a night which will be honored until May 2, 2016, or until the block has sold out, whichever occurs first.

*Pricing Information
- Earlybird Registration Fee: $425 if registration received by May 10, 2016
- Regular and On-Site Registration Fee: $500 if registration received after May 10, 2016
*Registration Fee includes continental breakfast, lunch and snacks for morning and afternoon breaks.

Registration cutoff date (Last day one can register online): May 17, 2016
To register, online for this seminar, visit: www.nachc.com and click on Training & Technical Assistance/Financial/Operations Management/Revenue Cycle 360. For questions contact Elizabeth Zepko at ezepko@nachc.com or call (301) 347-0400.
DAY 1

7:30am–8:30am  Registration & Continental Breakfast

8:30am–10:30am  Attributes of Better Performing Billing Departments  
Speaker: Rebekah Wallace Pardeck CMPE, CPC, MCS-P, BKD, LLP

10:30am–10:45am  Break

10:45am–12:00pm  Understanding Patient Service Revenue in Health Centers  
Speaker: Michael Holton, Holton Healthcare Consulting, Inc.

12:00pm–1:00pm  Lunch (provided)

1:00pm–3:00pm  Understanding Patient Service Revenue in Health Centers (con’t.)  
Speaker: Michael Holton, Holton Healthcare Consulting, Inc.

3:00pm–3:15pm  Break

3:15pm–5:00pm  Accounts Receivables Reporting And Analysis  
Speaker: Rebekah Wallace Pardeck, BKD, LLP

DAY 2

8:00am–8:30am  Registration & Continental Breakfast

8:30am–10:30am  Compliance Effectiveness to Drive Operations Excellence  
Speaker: Patrick Sulzberger, Coding & Compliance Initiatives, Inc.

10:30am–10:45am  Break

10:45am–12:00pm  The Importance of Documentation, Coding Office & Medicare Billing  
Speaker: Shellie Sulzberger, Coding & Compliance Initiatives, Inc.

12:00pm–1:00pm  Lunch (provided)

1:00pm–3:00pm  Analyzing Revenues and How We Establish Cost-Based Rates  
Speaker: Michael Holton, Holton Healthcare Consulting, Inc.

3:00pm–3:15pm  Break

3:15pm–5:00pm  Effective Operations Management: A Key to Cash Collections  
Speaker: Michael Holton, Holton Healthcare Consulting, Inc.
REGISTRATION FORM
Revenue Cycle 360

PARTICIPANT INFORMATION

Name ____________________________________________________________

Title _______________________________________________________________________

Email _______________________________________________________________________

Organization ___________________________________________________________________

Address _______________________________________________________________________

City, State ___________________________ Zip _____________

Phone (______) __________________________ Fax (______) __________________________

Dietary Needs (ex. Kosher, Vegetarian, Food Allergies, etc.) _______________________________________________________________________

*COST INFORMATION

Revenue Cycle 360

Early Bird Registration $425 per person
(if received by May 10, 2016) $_______________

Regular and On-Site Registration $500 per person
(if received after May 10, 2016) $_______________

*Registration Fee includes continental breakfast, lunch and snacks for morning and afternoon breaks.

PAYMENT INFORMATION *(Payment MUST be received with registration form.)*

☐ Check (payable to NACHC)  ☐ MasterCard  ☐ Visa  ☐ American Express

Total amount enclosed $ ______________________

Card Number ___________________________ Expiration Date _____________

Print name as it appears on credit card __________________________________________

Cardholder’s signature _________________________________________________________

Note: Registration is not final until NACHC confirmation is received. This may take up to two weeks from NACHC’s receipt of REGISTRATION FORM. DO NOT mail or fax your forms after May 3, 2016.

Revenue Cycle 360
May 24-25, 2016

Wyndham Grand Chicago Riverfront
71 East Wacker Drive
Chicago, IL 60601
Telephone: (312) 346-7100

Three Ways To Register:

@ ELECTRONICALLY
Find this registration form online at www.nachc.com. You may register automatically with a credit card or you can print the form and mail it with your check.

MAIL
Mail Registration to:
NACHC Meetings/Acct. Dept.
7501 Wisconsin Avenue
Suite 1100W
Bethesda, MD 20814

FAX
Send registration form with credit card information to (301) 347-0457. Registration forms will not be processed without payment.

NACHC CANCELLATION POLICY: All Cancellations must be in writing and must be received at NACHC on/before May 17, 2016.

• Cancellations received on/before May 17, 2016 will be assessed a $100 processing fee.

• Cancellations received after May 17, 2016 are not refundable.

• Cancellations after the conclusion of the training are non-refundable.

• Substitutions are encouraged.

• “No Shows” are non-refundable.

To cancel your reservation, please send a request in writing to Elizabeth Zepko at ezepko@nachc.org.

This program is partially funded by the Health Resources and Services Administration, Bureau of Primary Health Care.