PRAPARE Readiness Assessment Tool for Primary Care Associations (PCAs)

Protocol for Responding to and Assessing Patient Assets, Risks, and Experiences

Use this tool to help identify your organization's readiness to support your health center members in implementing PRAPARE and using PRAPARE data.

Instructions for Use

It is recommended that you first complete this paper version of the Readiness Assessment with your team and then input your organization's results into the Surveymonkey link: https://www.surveymonkey.com/r/TtT0817

You can use this tool in several ways:
- Distribute it to members of your leadership team in advance of a meeting where you will discuss its results
- Bring it to a leadership team meeting to discuss readiness
- Have a facilitator use it to rate your leadership team's meeting after a group discussion

The PRAPARE project is a major undertaking and significant leadership is needed to carry it out effectively across multiple health centers. Be honest about the general state of affairs within your PCA organization.

Tally the total number of points. The highest score an organization can receive is 36 points. The closer your organization is to 36 points due to having more points in the *moderately prepared* and *highly prepared* columns, the more ready your organization is ready to support your health center members in implementing PRAPARE and using PRAPARE data. If you have less than 16 points because of having several points in the *not yet prepared* column, look at the statements in the columns for *moderately prepared* or *highly prepared*. These will give you guidance on where you want your organization to be and how to get there. The assessment may suggest the need for organizational development prior to undertaking the PRAPARE project.

Readiness Area	Readiness Component	Not Yet Prepared	Moderately Prepared	Highly Prepared	Points
Social Determinants of Health	At our organization, the social determinants of health….	☐ 1 pt. Are not yet incorporated into our organization's initiatives, programs, or projects	☐ 2 pts. Are present in some of our organization's initiatives, programs, or projects, and we have future plans to support health centers with data collection	☐ 3 pts. Are central to our organization's mission, and prioritized within our strategic plan, and we are currently making plans to supports health centers with data collection	
	Regarding staff resources for the social determinants of health….	☐ 1 pt. Our organization has not dedicated any staff time to focusing on the social determinants of health	☐ 2 pts. At least **part of** one FTE's worth of time is dedicated to work that is focused on the social determinants of health	☐ 3 pts. At least **one full** FTE's worth of time is dedicated to work that is focused on the social determinants of health	
	Regarding the social determinants of health, our staff…	☐ 1 pt. Do not possess any knowledge or experience in this area	☐ 2 pts. Have some basic knowledge and experience in this area	☐ 3 pts. Have expertise and extensive experience in this area	
		☐ 1 pt.	☐ 2 pts.	☐ 3 pts.	

	Regarding social determinants of health-focused partnerships, our organization…	Has no understanding of the role that community-based organizations play in addressing patients' social determinants of health, and has not supported health centers in forming external partnerships	Has some familiarity with the role that community-based organizations play in addressing patients' social determinants of health, but has not served in a facilitation role in connecting health centers with those organizations.	Has a thorough understanding of the role that community-based organizations play in addressing patients' social determinants of health, and has facilitated health centers' efforts to develop or strengthen external partnerships	
Total # of Tallies in Each Readiness Area:					
Total # of Points in Each Readiness Area:		Total # of Points = (Total # of Tallies X 1 Point)	Total # of Points = (Total # of Tallies X 2 Points)	Total # of Points = (Total # of Tallies X 3 Points)	**Sum Total of Points for This Section**

Readiness Area	Readiness Component	Not Yet Prepared	Moderately Prepared	Highly Prepared	Points
HIT, data reporting and data analytics	Regarding HIT data reporting and analytics…	☐ 1 pt.	☐ 2 pts.	☐ 3 pts.	
		Our organization has not dedicated any staff time to focusing on data reporting and analytics	At least **part of** one FTE is dedicated to focusing on data reporting and analytics	At least **one full** FTE is dedicated to focusing on data reporting and analytics	

		☐ 1 pt.	☐ 2 pts.	☐ 3 pts.	
	Regarding data collection and reporting, our staff…	Do not possess any expertise or experience in this area	Have some knowledge and experience with data reporting and pulling data for reports	Have expertise and extensive experience in developing data reports, and the workflows associated with pulling data for reports	
		☐ 1 pt.	☐ 2 pts.	☐ 3 pts.	
	Regarding data aggregation (across different Electronic Health Record systems) and analysis, our organization…	Does not possess any expertise, infrastructure, or experience in this area	Relies on a partnership with either a Health Center Controlled Network or vendor for data aggregation and analysis expertise and infrastructure	Has extensive capabilities and infrastructure for aggregating and analyzing data	
		☐ 1 pt.	☐ 2 pts.	☐ 3 pts.	
	Regarding enabling services data, our organization….	Does not possess any expertise to offer health centers training and technical assistance in this area	Has some familiarity with enabling services data tracking tools and processes (i.e. AAPCHO's ESAP tool), and can offer limited support in this area	Has extensive expertise and has previously offered health centers training and technical assistance in this area	

Total # of Tallies in Each Readiness Area:				
Total # of Points in Each Readiness Area	Total # of Points = (Total # of Tallies X 1 Point)	Total # of Points = (Total # of Tallies X 2 Points)	Total # of Points = (Total # of Tallies X 3 Points)	**Sum Total of Points for This Section**

Readiness Area	Readiness Component	Not Yet Prepared	Moderately Prepared	Highly Prepared	Points
Using Data for Policy, Advocacy, and Transformation	Regarding policy work on social determinants of health, delivery system transformation, and sustainable payment reform, our staff…	☐ 1 pt. Are not currently engaging in or supporting any Health center policy or advocacy efforts (i.e., assisting health centers in connecting w/ state legislators, etc.)	☐ 2 pts. Are providing minimal policy and advocacy support to health centers, but are not serving in a policy leadership role in our service area	☐ 3 pts. Are leading advocacy and policy efforts in our service area, particularly in the realms of care model and payment model transformation, and risk adjustment methodologies	
	Regarding staff resources for policy on social determinants of health, delivery system transformation, and sustainable	☐ 1 pt. Our organization has not dedicated any staff time to focusing on policy and providing	☐ 2 pts. At least **part of** one FTE is dedicated to focusing on policy and providing policy support to	☐ 3 pts. At least **one full** FTE is dedicated to focusing on policy and providing policy support to our member health centers	

	payment reform, …	policy support to our member health centers	our member health centers		
Total # of Tallies in Each Readiness Area:					
Total # of Points in Each Readiness Area		Total # of Points = (Total # of Tallies X 1 Point)	Total # of Points = (Total # of Tallies X 2 Points)	Total # of Points = (Total # of Tallies X 3 Points)	**Sum Total of Points for This Section**

Readiness Area	Readiness Component	Not Yet Prepared	Moderately Prepared	Highly Prepared	Points
Training and Technical Assistance	Supporting health centers with new data collection workflow development and implementation …	☐ 1 pt. Is not a T/TA skillset or capacity that our organization has (i.e. we do not have enough staff with the right skills to support health centers)	☐ 2 pts. Is a T/TA skillset that we are currently building, but do not yet have much experience in	☐ 3 pts. Is a T/TA skillset and capacity that our organization has extensive experience and capability with (we have enough staff with appropriate skills to support health centers)	

	Regarding learning collaboratives/ communities, coaching models, and other training platforms on new data collection initiatives...	1 pt.	2 pts.	3 pts.	
		Our organization does not have experience or capacity to facilitate these types of gatherings for health centers.	Our organization has some experience and limited capacity to facilitate small-scale gatherings and collaborative for health centers.	Our organization has significant experience and capacity to facilitate a variety of learning collaboratives and events for all health centers in our state.	
Total # of Tallies in Each Readiness Area:					
Total # of Points in Each Readiness Area		Total # of Points = (Total # of Tallies X 1 Point)	Total # of Points = (Total # of Tallies X 2 Points)	Total # of Points = (Total # of Tallies X 3 Points)	**Sum Total of Points for This Section**
Total Points across Entire PRAPARE PCA Readiness Assessment:					