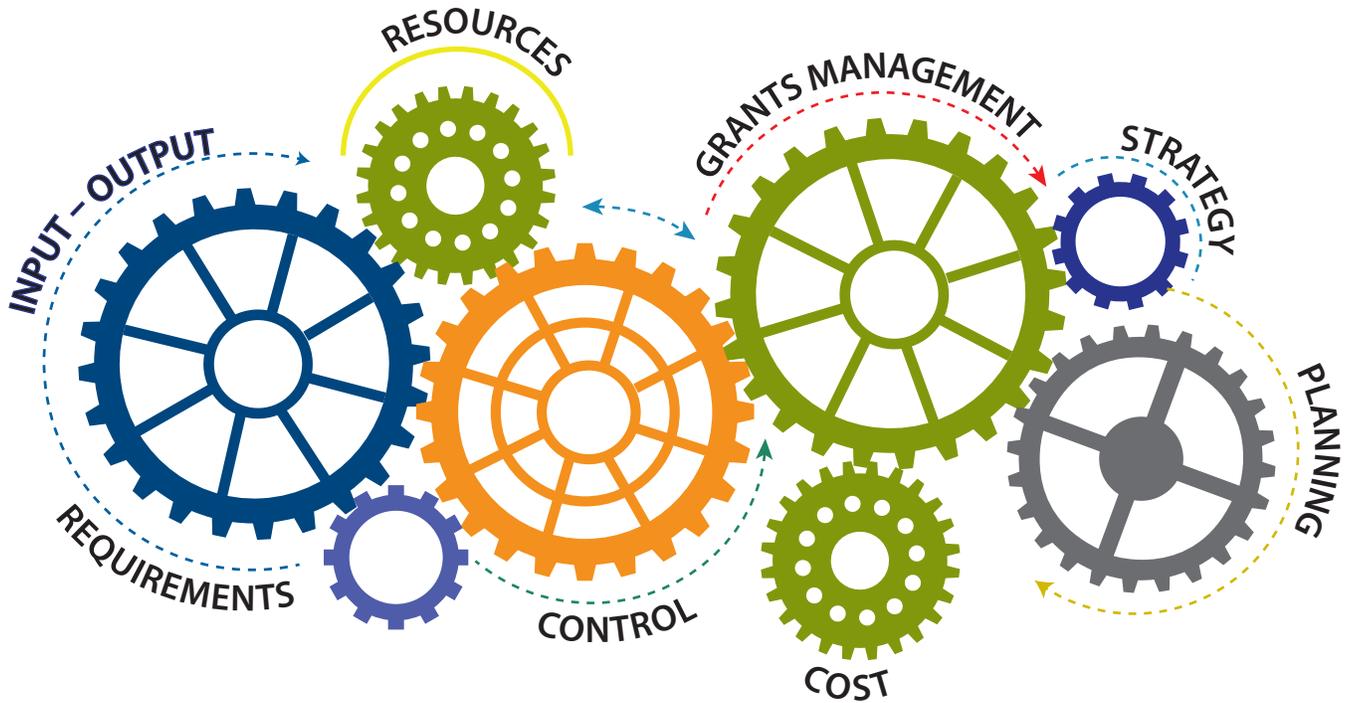


OFFERED BY:



NATIONAL ASSOCIATION OF  
Community Health Centers®



# Financial Operations Management Level 1



NATIONAL ASSOCIATION OF  
Community Health Centers

## 2021 TRAINING

# Financial Operations Management Seminar Level 1 (FOM 1)

NACHC is pleased to offer the Health Center Financial/Operations Management Seminars.

There are three levels of the Health Center Financial/Operation Management Seminars. Each level focuses on different topics that will help health center financial and operational staff understand and meet the unique challenges of operating a health center.

This seminar is designed to provide CEOs, CFOs, COOs, Controllers, Finance Managers, and accountants with an in-depth understanding of grants management, budgeting, profitability, and Medicare cost reporting.

### Learning Objectives:

By the end of this two-day training, participants will be able to:

- Distinguish between different approaches to developing an operational budget.
- Describe the key drivers of profitability.
- Identify the critical elements to accurately complete the Medicare Cost Report.

### Presenters:

**Curt Degenfelder**, *Curt Degenfelder Consulting, Inc., Los Angeles, CA*

**Je rey Allen, CPA**, *Partner, BKD LLP Springfield, MO*

**David Fields, CPA, CMA, CFM**, *Partner, BKD LLP Springfield, MO*

**Catherine Gilpin, CPA**, *Director, BKD LLP Springfield, MO*

## FOM Level 1 Seminar

### Virtual Only • February 16-17, 2021

Please note: This event will take place LIVE in Central Daylight Time (CDT). To obtain credits and your certificate, you MUST take part in the live version of the event.

Experience the online virtual platform, as well as NACHC's Online Resource Library, at: [conferences.nachc.org](https://conferences.nachc.org)

Login using your credentials (use the 'Forgot Password' function if unsure of your password), or reach out to our team at [trainings@nachc.org](mailto:trainings@nachc.org) to get login assistance.

### \*Pricing Information

- Early Bird Registration Fee: \$520 if registration received *by* February 3, 2021
- Regular Registration Fee: \$600 if registration received *after* February 3, 2021

**Registration cutoff date (Last day to register online): February 11, 2021**

To register online for these seminars, visit: [www.nachc.org](https://www.nachc.org) and click Trainings & Events.

For questions or comments, contact  
[trainings@nachc.org](mailto:trainings@nachc.org) or 301-347-0400.

This program has been recommended for 8.5 CEU and 10.2 CPE in the "Specialized Knowledge" category.

**Delivery Method:** Group  
Internet-Based

**Prerequisites and or PreWork:** A minimum of five years working in the health care sector in a financial, management, or administrative role.

**Program Level:** Intermediate

**Duration of Training:** 2 days

### ACCOUNTING PROFESSIONALS (CPE)

The National Association of Community Health Centers, Inc. (NACHC) is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: [www.nasbaregistry.org](https://www.nasbaregistry.org). (Sponsor #108392)

# Training Information

## Who Should Attend?

We suggest that **Health Center C-Suite Leaders, Managers, and Board Members** attend this regional training.

## Virtual Learning Platform Information

Check out the virtual training platform, as well as NACHC's Online Resource Library, at:

[conferences.nachc.org](https://conferences.nachc.org)

Login to the virtual training platform using the credentials you used to register for this training. Use the 'Forgot Password' function if unsure of your password, or reach out to our team at [trainings@nachc.org](mailto:trainings@nachc.org) to get login assistance.

On the virtual training platform, you can download certificates and take evaluations for your online virtual training experiences, as well as access virtual training recordings within 3 weeks after the training.

All materials will be available for download on the [NACHC online virtual platform](#) one week prior to the event. It will be your responsibility to download these materials to your electronic device and/or print copies if you would like to have them available in paper form. You can access course materials on the event page under "Handouts".

Should you have any other questions about the virtual training platform, such as how to access credits or the recordings, how to take the training evaluation or get your virtual experience certificate, please click on the blue "Live Support" button on the bottom right hand of the screen, or reach out to the virtual experience team at the contact below.

NACHC Online Support and Virtual Experience Team: [support@digitellinc.com](mailto:support@digitellinc.com)

The screenshot shows the NACHC Online Library interface. At the top right, there is a 'My Account' link circled in red. Below the header, the user is greeted with 'Welcome, EMILY DEMENT!'. On the left, a navigation menu includes 'My Account', 'Recently Viewed Sessions', 'Live Events' (circled in red), 'Physical Events', 'My Regional Trainings', and 'My Transcript'. The main content area lists actions available from the My Account page: 'View live streams you are registered for', 'View all content you own', 'View and print receipts from your past orders', and 'Edit your information or change your password'. Below this, instructions are provided for navigating to various pages like 'Live Events', 'Physical Events', 'My Transcript', 'My Content', and 'My Orders'. At the bottom right, a 'Live Support' button is circled in red.

## Credits, Certificates, and Evaluation

**Please note:** This event will take place LIVE in Central Daylight Time (CDT). To obtain credits and your certificate, you MUST take part in the live version of the event and complete an event evaluation.

Throughout the live event, there will be randomized attention checks to ensure you are paying attention. These attention checks are required by the accrediting bodies. Please make sure you are paying attention so you can pass the required number of attention checks!

Please also ensure you are posing comments, asking questions, and engaging throughout the virtual experience so you can get the most out of it. Engagement on the virtual training platform is the best way to network, absorb the content, and learn how to apply the content to your own specific situation or questions.

After the virtual training, you must complete the training evaluation within the virtual training platform. First, go to the event page and click "Review Event" for this training. Next, go to the "Evaluations and Certificates" tab on the left side of the screen, where you will find the blue "Take Evaluation" button. After completing the evaluation survey, the blue button will change from "Take Evaluation" to "Print Certificate". Click that "Print Certificate" button to automatically get your certificate!

Should you encounter any issues, please click the "Live Support" blue button on the bottom right hand side of the screen, or reach out to the Virtual Experience Team at the contact info below to get your questions answered.

NACHC Online Support and Virtual Experience Team: [support@digitellinc.com](mailto:support@digitellinc.com)

The screenshot shows the event page for the 'HEALTH CENTER FINANCIAL OPERATIONS MANAGEMENT SEMINAR'. On the left, a navigation menu includes 'Event Summary', 'Watch Archives', 'Handouts', 'Evaluations and Certificates' (circled in red), and 'Technical Support'. The main content area shows the event details: 'Training Evaluation' on Friday, February 28, 2020, from 11:40am to 11:45am Eastern, with 20.40 Accountants (CPE) credits available. A 'Print Certificate' button is circled in red. At the bottom right, a 'Live Support' button is circled in red.

*Unless otherwise noted, all projects listed are supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) as part of an award totaling \$7,287,500 with individually noted percentage financed with non-governmental sources. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by HRSA, HHS, or the U.S. Government. For more information, please visit [HRSA.gov](https://www.hrsa.gov).*

# FINANCIAL OPERATIONS MANAGEMENT SEMINAR LEVEL 1 (FOM 1)–GROUP INTERNET-BASED

## Day One: February 16, 2021 virtual LIVE in Central Daylight Time (CDT)

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<b>10:00 am–10:15 am</b>	<b>Welcome</b>
<b>10:15 am–11:30 am</b>	<b>Budgeting and Profitability</b> Health centers need to have positive bottom lines to fund growth and development. This session will show the link between budgeting and profitability and identify key drivers of the health center’s bottom line. <i>Curt Degenfelder, Curt Degenfelder Consulting</i> 1.5 CPE/1.25 CEU
<b>11:30 am–11:45 am</b>	<b>Break</b>
<b>11:45 am–12:45 pm</b>	<b>Budgeting and Profitability (cont.)</b> Learn about health center industry benchmarks and how to use them in your practice to better manage cost, productivity and revenue by establishing goals and objectives for budgeting and realization of better financial performance. <i>Curt Degenfelder, Curt Degenfelder Consulting</i> 1.2 CPE/1.0 CEU
<b>12:45 pm–1:15 pm</b>	<b>Break</b>
<b>1:15 pm–2:30 pm</b>	<b>Medicare Cost Report</b> There are unique aspects to how health centers must bill and receive payment for the services they provide. Explanations of how reimbursement for Medicare PPS, Medicaid, sliding fee scales, and other revenue streams operate are discussed. This session will also cover Medicare cost reporting including discussion on patient visits, reclassifications and adjustments, and the draft of the new Medicare Cost Report form. <i>Jeffrey Allen, BKD</i> 1.5 CPE/1.25 CEU
<b>2:30 pm–2:45 pm</b>	<b>Break</b>
<b>2:45 pm–3:45 pm</b>	<b>Medicare Cost Report (cont.)</b> 1.2 CPE/1.0 CEU

## Day Two: February 17, 2021 virtual LIVE in Central Daylight Time (CDT)

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<b>10:00 am–11:30 am</b>	<b>Grants Management and FFR</b> In addition to step by step instruction on how to fill out and file the Federal Financial Report (FFR Form 425), this session also provides an outline that includes an understanding of its purpose and guidance on the information collected on the FFR form. <i>David Fields, BKD</i> 1.8 CPE/1.5 CEU
<b>11:30 am–11:45 am</b>	<b>Break</b>
<b>11:45 am–1:00 pm</b>	<b>Grants Management and FFR (cont.)</b> 1.5 CPE/1.25 CEU
<b>1:00 pm–1:30 pm</b>	<b>Break</b>
<b>1:30 pm–2:45 pm</b>	<b>COVID Session: Provider Relief Funds</b> Due to the changing requirements of the PRF descriptions will be determined in January 2021. 1.5 CPE/1.25 CEU
<b>2:45 pm–3:00 pm</b>	<b>Break</b>
<b>3:00 pm–4:00 pm</b>	<b>Zoom Networking Session</b>

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*Note: Topics and presenters are subject to change as of 2/8/21*

## REGISTRATION FORM

# Financial Operations Management Seminar Level 1 (FOM 1)

## PARTICIPANT INFORMATION

Name \_\_\_\_\_

Title \_\_\_\_\_

Email \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City, State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

## COST INFORMATION

### Financial Operations Management Seminar Level 1 (FOM 1)

Early Bird Registration \$520 per person  
(if received by February 3, 2021) \$ \_\_\_\_\_

Regular Registration \$600 per person  
(if received after February 3, 2021) \$ \_\_\_\_\_

## PAYMENT INFORMATION

Check (payable to NACHC)  MasterCard  Visa  American Express

Total amount enclosed \$ \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Print name as it appears on credit card \_\_\_\_\_

Cardholder's signature \_\_\_\_\_

**Note: Registration is not final until NACHC confirmation is received. This may take up to two weeks from NACHC's receipt of REGISTRATION FORM. DO NOT mail or fax your forms after January 27, 2021.**



## Financial Operations Management Seminar Level 1 (FOM 1)

February 16-17, 2021

Virtual Only

### Three Ways To Register:



#### ELECTRONICALLY

Online registration is available. Go to [www.nachc.org](http://www.nachc.org) Click Trainings, find the date and name of the training and click "register now."



#### MAIL

Mail Registration to:  
NACHC Meetings/Acct. Dept.  
7501 Wisconsin Avenue  
Suite 1100W  
Bethesda, MD 20814  
**Mail registration by January 27, 2021.**



#### FAX

Send registration form with credit card information to (301) 347-0457. **Fax registration by January 22, 2021.**

**NOTE:** Registration forms will not be processed without payment.

**NACHC CANCELLATION POLICY:** All Cancellations must be in writing and must be received at NACHC on/before February 3, 2021.

- Cancellations received on/before February 3, 2021 will be assessed a \$100 processing fee.
- Cancellations received after February 3, 2021 are not refundable.
- Cancellations after the conclusion of the training are non-refundable.
- Substitutions are encouraged.
- "No Shows" are non-refundable.

To cancel your reservation, please send a request in writing to [trainings@nachc.org](mailto:trainings@nachc.org).