Voting by Certified Proxy

An eligible Organizational Member unable to attend the House of Delegates can vote by proxy.

- Under NACHC Bylaws, Organizational Members “in good standing” not sending the Board Chair or Executive Director/CEO to the Annual Meeting, but wishing to vote, may authorize an individual to hold its proxy. Authorization is granted by addressing a letter on the health center’s stationery and signed by the Board Chair or Executive Director/CEO, to the Credentials Committee stating the name of the person who will be holding the proxy. The proxy holder must be employed by or serve on the board of a NACHC Organizational Member or employed by a NACHC-chartered state or regional primary care association.

- An Organizational Member “in good standing” may authorize only one proxy (which carries four [4] votes) on its behalf.

- There is no limit to the number of proxies an individual can be authorized to hold.

- Proxies are not transferable. The designated person cannot assign the proxy to another person.

### Sample Proxy Letter

**SAMPLE PROXY LETTER**

*(On Organizational Member’s letterhead)*

Date: ____________________________

To Credentials Committee:

I hereby authorize [Name of individual] as proxy holder for the above Health Center at NACHC’s Annual Meeting/House of Delegates, Sunday August 28, 2022, to vote our interest, or refrain from voting, on any matters brought before the House of Delegates he/she deems appropriate.

Sincerely

______________________________
Signature

Board Chair or Executive Director