

Request for Proposals (RFP):

Project Title: CVSHealth – Health Zones Telling the Stories to Show Impact and Generate Growth

RFP Released: July 11th, 2022

Questions Due: July 22nd, 2022

FAQ Release: July 29th, 2022

Proposals Due: August 2nd, 2022

Contact Information

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Frequently Asked Questions (FAQ)

Application-Related Questions

Q: For the workshop, what types of sample work should be submitted?

A: Any materials that would showcase work that you have previously done, these can include workshop outlines, presentations, links to recordings, or handouts.

Q: Will NACHC reimburse receipts from travel, such as food?

A: Each contracted consultant is expected to be a responsible steward of NACHC's budget. NACHC must be aware of all costs associated with any travel. Travel should be included as part of the budget.

Q: How should the budget be submitted? Is there a template?

A: Budgets should be submitted as an excel spreadsheet, created by the vendor. NACHC does not have a standard budget template.

Deliverables-Related Questions

Q: How will the interviews have to be conducted (in-person or virtually)?

A: Interviews should be conducted virtually prior to the workshop, responses from the interviews should be used to inform how the workshop gets formatted.

Q: What format should the health center profiles be delivered in?

A: We welcome recommendations on format, options could be Word document, PDF document, or draft blog.

Q: Please explain what the requirements for a graphic recorder or facilitator are. Is that a recording of the workshop?

A: No, a graphic recorder is not a recording of the workshop. Instead, the deliverable of a graphic recorder is a single image design of what occurred during the workshop. Examples of a graphic recording graphic can be found [here](#).

Q: What is the estimated number of workshop attendees?

A: The workshop will be for 5-10 people.

Q: Are you open to a 3-day training instead of a 2-day training?

A: The preference would be for a 2-day workshop. If you recommend a longer workshop, vendors may provide additional information for a virtual session.

Q: What format should the Facilitator Guide be delivered in?

A: We welcome recommendations on format, but it should contain enough information that would allow new NACHC staff to be able to facilitate future meetings.