

Subject Matter Expertise: Legal Advice, Counseling and Training

RFP RELEASE DATE: October 6, 2025

PROPOSALS DUE: 12MN ET, November 3, 2025

DECISIONS ANNOUNCED: Week of November 17, 2025

FUNDING: National Association of Community Health Centers (NACHC)

Point of Contact

Subject Matter Content Inquiries: Karen Turner McWilliams (kmcwilliams@nachc.org) and Joe Dunn (jdunn@nachc.org)

ORGANIZATION OVERVIEW

The [National Association of Community Health Centers](#) (NACHC) was founded in 1971 to “promote the provision of high quality, comprehensive, and affordable health care that is coordinated, culturally and linguistically competent, and community directed for all medically underserved populations.”

NACHC is a non-profit, serving as the voice for the nation’s network of Community Health Centers (CHCs) spanning 1,512 organizations serving at least 34 million people annually and as many as 52 million at over 17,000 locations across rural and nonrural communities. This includes over 10 million rural residents (at least 1 in 5 and up to 1 in 3), more than 20 million (at least 1 in 3) in poverty, and more than 6 million (at least 1 in 5) uninsured people. Powered by dedicated and committed staff (326,000 FTEs), CHCs serve at least 1 in 10 Americans and up to 1 in 7.

NACHC leverages its capabilities, infrastructure, and reach for the following purposes:

- [Serving as a source of information](#), data, training, resources, research, and advocacy on key issues affecting the delivery of health care for the medically underserved and uninsured
- [Working with Primary Care Associations \(PCAs\) and Health Center Controlled Networks \(HCCNs\)](#) to ensure support to health centers at the state and federal levels
- [Building partnerships](#) and linkages that stimulate public and private sector investment in the delivery of quality health care services to medically underserved communities
- [Using data-driven approaches and clinical evidence](#) reinforced by implementation science and quality improvement strategies to address current challenges and improve outcomes that protect the nation’s health

With nearly 125 staff members, NACHC’s organizational structure includes the following divisions: Community Health, Health Center Governance and Operations, PCA and HCCN Relations, Public Policy and Research, Communications, Membership, Development and Innovation, Population Health, and Administration.

NACHC is a trusted resource of health centers and responsive to federal, state, and local priorities.

RFP PURPOSE

The National Association of Community Health Centers, Inc. (NACHC) invites proposals to provide legal advice on various laws, rulings, and regulations respecting issues facing NACHC’s membership, assist with legislative activity, and interpret executive and administrative actions.

TIME PERIOD

The Project Period for this work is six months renewable to one year.

SCOPE OF WORK AND DELIVERABLES

SCOPE OF WORK: Provide legal analysis and counsel as needed on an on-going basis regarding the following topics:

- Executive orders
- Emerging social issues
- Immigration
- Homelessness
- Vaccine Access and reimbursement
- Health Center Program
- Health Center Program Compliance
- 340B
- Congressional bills
- Legislative Protections for Section 330
- Medicare/Medicaid Reimbursement and Eligibility
- Medicare Advantage
- Program of All-Inclusive Care for the Elderly (PACE)
- Duals (qualifying for both Medicare and Medicaid)
- Telehealth
- Pharmacy Access and Drug Pricing
- Marketplace Coverage
- Eligibility
- Value Based Care
- Certified Community Behavioral Health Center (CCBHC)
- Workforce Programs and Funding
- Maternal Health
- Artificial Intelligence (AI)
- Technology

This list is not exhaustive.

Provide training and participate in calls as needed on an on-going basis during:

- NACHC Membership Calls
- NACHC Federal Action Support Team (F.A.S.T. Calls)
- Technical And Training Assistance Webinars
- Education Sessions and Trainings at Annual Conferences
- Monthly guidance memo and updates

Vendor Requirements

- Internal capacity to deliver highly professional products on time
- Demonstrated experience working in (economically and culturally diverse environments)
- More than 5 years' experience with demonstrated success in the community health care and community health centers

- Report to Chief Legal Officer while keeping management advised.

Leadership and Team Development during implementation

- More than 5 years' demonstrated success and experience working with non-profits and membership organizations
- Experience with NACHC, Primary Care Associations, Health Centers, and Health Center-Controlled Networks, a plus
- Commitment to and experience with highly functioning executive management

- [SUBMISSION PROCESS AND TIMELINE](#)

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PROPOSAL COMPONENTS

Proposals must contain the below items:

1. Proposals must be submitted by **November 3, 2025** to apply.
2. Proposals must be complete in order to be considered.
3. Proposals must contain the following information:
 - Organization name
 - Point of contact for submission
 - Budget and Budget Narrative
 - Capability Statement (limit to 2 pages)
 - Background and history of your organization
 - Vision and mission of your organization
 - Overview of previous work and partners
 - Demonstrated experience in healthcare and the community health center movement
 - Organizational Chart (1-page)
 - Resumes/CVs of key staff participating in conducting this engagement
 - Description of engagement team (limit to 2 pages)
 - Team organization
 - Tenure, relevant professional experience, and education of each team member reflecting their knowledge and consultation specific to Community Health Centers, 340B, Medicaid, Medicare, Value-based Care and other key topics under consideration.
 - Two samples of **Analysis, or Advice regarding key topics under consideration.**
4. Signed Statement / Attestation

